



Counselor Information Pages 2024

Thank you for your interest in Special Camp 2024! Please take a moment to read the following information regarding the Counselor application process.

The Priority Deadline is March 15, 2024. Returning your application by this deadline allows the Staff to thoroughly review all applications and begin the session placement process. After March 15, Special Camp cannot guarantee that there will be Counselor positions available. While applications are considered in the order that they are received, **Special Camp reserves the right to accept only those applicants who demonstrate the qualities necessary to fulfill the responsibilities of a volunteer Counselor.** To ensure the safety and well-being of all camp participants, Counselor applicants will be evaluated through a one-on-one interview with a member of the Special Camp Staff. Due to the nature of the program, we are not able to accept all applicants. We appreciate your understanding that applying does not guarantee acceptance as a volunteer Counselor.

APPLICATION OVERVIEW

Counselors will complete their application through Curacubby, our application site. The first few questions of the application are parent/guardian focused. Following those questions, **we expect Counselor Applicants to personally complete their own application.**

Returning Counselor Applicants: accounts have been created for Counselors who participated in Special Camp 2022 or 2023. Click on the "Returning Counselor Applicants" link on our website and you will be directed to the Curacubby login page where you will be prompted to create a new password.

New Counselor Applicants: Click on the "New Counselor Applicants" link on our website and you will be directed to the Curacubby login page where you will be prompted to create an account.

Once you have submitted your application, you will receive an email confirming that Special Camp received your application. Please provide a reliable email address at which you can receive updates and other important communication from Special Camp. **By submitting the application, you agree to commit to the entire session of camp.** Confirmations of acceptance and session placement will be emailed by the end of April.

AGE ELIGIBILITY

Counselor applicants must be entering the 9th grade or above for the 2024-2025 academic year.

TUITION AND SCHOLARSHIPS

Counselor Tuition 2024 is \$125, which includes the **non-refundable \$25 registration fee.** Our Tuition partially underwrites the cost of your participation. Generous donors cover the difference! Tuition may be paid in full or by payment plans through the Curacubby program. If you prefer to pay by check or cash, please contact our office. Need-based financial assistance is available. Please contact our office to request a scholarship form.

YEAR-ROUND CONTACT

Lindsay Eres

Lindsay.Eres@specialcamp.org

(949) 661-0108, ext. 1226

COUNSELOR HONOR CODE

All accepted Counselors are asked to sign and adhere to the Special Camp Honor Code, which will be signed at the All-Counselor Staff Meeting on July 9. The Honor Code collectively affirms the standards of our volunteer Counselor community. By signing this code, Counselors agree to serve and represent Special Camp to the best of their ability.

MAGNUS HEALTH FORMS

Special Camp utilizes Magnus Health to manage all medical records for our participants. Counselors (and likely their parent/guardian) will need to login to complete the medical release forms and other critical health information for this summer's program no later than May 15. New participants will be contacted with your login credentials for Magnus Health. Returning participants can login at any time to complete the required steps.

If your participant has a history of seizures, diabetes, asthma, allergies, requires prescription medication to be administered during camp hours, or has specialized medical device(s), a 2024 action plan form and/or physician's order will need to be completed by the participant's physician. Please schedule any necessary appointments to ensure that the action plan can be submitted to Special Camp by the May 15 deadline.

ADDITIONAL NEW COUNSELOR REQUIREMENTS

New Counselor Applicants are expected to complete the following requirements:

Video Introduction: We ask that all New Counselor Applicants submit a 1-minute video to introduce themselves and share their interest in Special Camp. This is simply an opportunity for us to learn a little bit about you; so, no need to be formal! The video should be shared with Lindsay.Eres@specialcamp.org via Google Drive or email.

Interview: Once your Video Introduction has been received, we'll invite you to sign up for a New Counselor Interview. Interviews take place via Zoom and last approximately 20 minutes. Don't be nervous; we are excited to get to know you better!

Training: All New Counselors must complete one full in-person training seminar (details below).

IMPORTANT DATES

New Counselors must complete one full in-person training seminar:

Counselor Training Seminar, option #1
Saturday, June 8 (9:00am – 2:00pm)

Counselor Training Seminar, option #2
Friday, June 21 (9:00am – 2:00pm)

ALL COUNSELORS must attend the All-Counselor Staff Meeting:

Tuesday, July 9 (1:00pm – 2:30pm)

CAMP DATES AND HOURS

Session One: July 15 – 19, 2024

Mondays: 9:00am – 3:00pm

Tuesdays: 9:00am – 3:00pm

Session Two: July 22 – 26, 2024

Wednesdays: 9:00am – 3:00pm

Thursdays: 9:00am – 4:30pm

Session Three: July 29 – August 2, 2024

Fridays: 9:00am – 3:30pm*

**Geraldine Parent Family Reception & Awards Ceremony, 2:00pm – 3:30pm*

PLEASE NOTE: During the camp session, Counselors must arrive at **8:15am on Monday** and at **8:45am Tuesday through Friday**. Following the conclusion of each camp day, Counselors are required to attend a 20-30 minute Counselor meeting.



**Special Camp 2024
COUNSELOR CHECKLIST**

NEW Counselor Applicants		
<input type="checkbox"/>	Counselor Application	ASAP
<input type="checkbox"/>	Tuition Payment	ASAP
<input type="checkbox"/>	Video Introduction	ASAP
<input type="checkbox"/>	Interview	March
<input type="checkbox"/>	Magnus Health Portal	May 15
<input type="checkbox"/>	Asthma Action Plan, Seizure Action Plan, Diabetes Action Plan, FARE Form, Prescription Med Form, and/or Physician's Order (if applicable)	May 15
<input type="checkbox"/>	Counselor Training	June 8 / 21
<input type="checkbox"/>	All-Counselor Staff Meeting	July 9
<input type="checkbox"/>	Your school or charity group's Service Form (if applicable)	July 9
<input type="checkbox"/>	Camper Parent Phone Call	Mid-July

RETURNING Counselor Applicants		
<input type="checkbox"/>	Counselor Application	ASAP
<input type="checkbox"/>	Tuition Payment	ASAP
<input type="checkbox"/>	Magnus Health Portal	May 15
<input type="checkbox"/>	Asthma Action Plan, Seizure Action Plan, Diabetes Action Plan, FARE Form, Prescription Med Form, and/or Physician's Order (if applicable)	May 15
<input type="checkbox"/>	All-Counselor Staff Meeting	July 9
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31641 La Novia
San Juan Capistrano, CA 92675
www.specialcamp.org

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